

Subject: Call for tenders in the project Interreg CE Centralparks project

1. Background information

The CE1359 Centralparks project aims at improving management capacities of Carpathian protected areas. The project will support nature protection and local sustainable development, improve integrated environmental management capacities and policies, enhance transnational cooperation, and mitigate current threats and pressures to biodiversity. Policy support documents and tools, tailored for decision-makers and protected area managers, focus on enhancing biodiversity and landscape conservation, local sustainable tourism development, integrated nature conservation planning, habitat evaluation, ecosystem services, and communication with local communities.

2. External service for the preparation of project press kit

2.1. Description of service

The Centralparks project consortium is now looking for a qualified contractor to carry out the following tasks:

- Development of a guideline document on media relations and press release writing
- Layout, printing, packaging and shipping of stationary paper according to corporate identity guidelines (A4, one-sided, 4000 pcs)
- Layout, printing, packaging and shipping of project press envelope (A3 size, for A4 Letters)
- 3 rounds of revision with the customer European Wilderness Society

2.2. Deliverables and time schedule

- Draft of guidelines and first layout of press material (until 25st August)
- Finalisation of media relations guidelines and layout (until 20th September)
- Printing and shipping (until 30th September)

3. Contracting Procedure

The European Wilderness Society is planning to award the contract implementation of the tasks according to the tender specifications above as soon as possible.

- Concept of content and implementation
- Consideration of requirements
- Cost-effectiveness

3.1. Timeframe

The external contractors interested in this contract are invited to submit an offer in English by 20.05.2020. We kindly ask to send your tender to the following address:

Contact person at Centralparks:

Hanna Öllös

European Wilderness Society

E-mail Address: info@wilderness-society.org

The official assignment will follow within two weeks.

All costs incurred for the preparation and submission of tenders are to be borne by the tenderers and will not be reimbursed. The language of communication is English. The currency of bid and invoice shall be €. The contracting authority's contractual obligation commences only upon signature of the contract with the successful tenderer.